



RULES OF THE REPUBLICAN PARTY
AND TOWN COMMITTEE
MIDDLETOWN, CONNECTICUT
May 5, 20003

PREAMBLE

All Republican voters in the city of Middletown shall constitute the caucus of the Republican Party of Middletown. The Middletown Republican Town Committee, constituted and operating according to the rules of the Republican State Central Committee, is the official organization of the Republican Party on the local level./The purpose of this Committee is to provide the organizational basis of the Middletown Republican Party and its rightful role in government. As such, it shall encourage and sponsor the candidacies of qualified persons for public office; plan and conduct campaigns on behalf of such candidates and endeavor to increase the number of active Republican voters in the community.

ARTICLE I - TOWN COMMITTEE MEMBERSHIP

1. The Republican Town Committee shall consist of 60 members elected from the Town, at large.
2. A member of the Town Committee shall be an enrolled Republican elector and a resident of Middletown at the time of and during the term of membership.
3. In accordance with the rules of the Connecticut Republican Party, the Town Committee shall have authority to fill any vacancy existing in its membership, arising from any cause, including failure to elect. Any vacancy shall be filled by majority vote of the members of the Town Committee present at any meeting provided notice of filling of such vacancy shall have been provided with the call of the meeting.
4. The term of Town Committee members shall be two years or, as provided in Connecticut Republican Party Rules and/or the Connecticut General Statute.

ARTICLE II - ELECTION OF TOWN COMMITTEE MEMBERS

1. Nomination and Election: Generally held in accordance with applicable Connecticut State Law and Connecticut Republican Party Rules, Town Committee members shall be elected after municipal elections in the even numbered years. All Republican electors in the City of Middletown shall be eligible for nomination to membership in the Town Committee at a caucus of Republican electors duly called and warned for that purpose. Nominations at caucus shall be made as follows:

- (a) A Republican Town Committee endorsed slate of candidates may be nominated and their candidacy seconded at the caucus duly called and warned for selecting members of the Middletown Republican Town Committee.

(b) Any Republican elector, not appearing on the Town Committee endorsed slate, may be nominated and their candidacy seconded at the same caucus, provided that the candidate has submitted a written notice of his/her candidacy to the Republican Town Chair, or Acting Chair, at least fourteen (14) calendar days prior to the date of said caucus. In the event the number of Town Committee endorsed candidates and candidates who have given written notice to the Town Chair that they shall seek election to the own Committee exceeds the total number of memberships, the Town Chair shall Prepare a written ballot containing names of all candidates. The Town Committee endorsed slate shall be listed in alphabetical order followed by the alphabetical listing of all other candidates. All Republicans attending the caucus shall be allowed to cast one ballot for any number of candidates, limited however to the number of members to be elected at caucus, and those candidates receiving a majority of votes shall be deemed to be elected as Town Committee members. Candidates receiving less than a majority of votes cast shall be deemed not to be elected.

2. Date and Time of Caucus: The date and time for choosing party endorsed candidates for Town Committee membership at caucus shall be as provided in the rules of the Connecticut Republican Party, and/or state statute.

3. Filing Endorsement. Following the caucus, the list of Middletown Republican Party endorsed candidates for Town Committee membership shall be filed with the clerk of the municipality and the Chairman of the Connecticut Republican Party by the Town Chairman or presiding officer and Secretary of the caucus within the time specified in the rules of the Connecticut Republican Party.

4. Primary and Notice. The date for primaries for election of the Town Committee members shall be in accordance with the existing rules of the Connecticut Republican Party rules and/or as provided in the Connecticut General Statute. The Town Chairman or the Vice-Chairman in the event of the failure of the Chairman to act, shall publish notice of the primary date in a local newspaper at least 56 days before the date set for the primary.

ARTICLE III - TOWN COMMITTEE MEETINGS

1. The Town Committee shall hold at least eight regular meetings in each calendar year. The Chairman shall determine the time and place of such meeting. At least 5 days' notice of said meeting shall be mailed to each member, by regular postal service or electronic mail.

2. Special meetings of the Town Committee may be called by the Town Chairman or upon written request signed by at least 10 members with the reason therefore, presented to the Chairman, and such meeting shall be held within 14 days after receipt of such request. At least 5 days' notice of such meeting stating time, place and purpose thereof, shall be mailed to each member, by regular postal service or electronic mail.

3. At all meetings of the Town Committee, there shall be present in person 25% of the members in order to constitute a quorum.

ARTICLE IV - OFFICERS AND THEIR ELECTION

1. Within two weeks after the beginning of their term, the members of the Town

Committee shall meet for organization at the call of the previous town Chairman, or upon his/her failure to act, at the call of a member of the State Central Committee from the District in which said Chairman shall reside and shall elect a Chairman, Vice Chairman, Recording Secretary, Corresponding Secretary and Treasurer, and such other officers as may be deemed advisable. The officers shall be from within the membership. Each member shall be entitled to one vote. The presiding officer of any Town Committee meeting may cast an additional vote to break a tie.

2. Officers so elected shall hold office for two years, or until their successor shall have been chosen.

3. Within one week after organization of the Town Committee, and whenever any . changes occur in officers or the membership of the Town Committee, the Recording Secretary shall file with the Secretary of the Republican State Central Committee a list of the names and addresses of the officers and members of the Town Committee, also the name and address of the Republican Registrar of Voters.

ARTICLE V - DUTIES OF OFFICERS

1. Chairman.

(a) To call and preside at all meetings of the Town Committee. To report actions and recommendations of the Executive Committee to the Town Committee.

(b) To call each caucus prescribed by the Republican State Central Committee and the election laws of the State of Connecticut, and the Connecticut Republican party rules, designating the time, place, and day of publishing said call, stating such purpose, in the local press at least 5 days before the day of such caucus.

(c) To print all necessary ballots for caucus voting.

(d) Within one month of assuming office, the Town Chairman shall appoint members of the Town Committee to the following five standing committees subject to the approval of the Town Committee:

(i) Finance

(ii) Publicity & Public Affairs

(iii) Candidate Recruitment

(iv) Voter Registration

(v) District Organization

The Town Chairman shall be the appointing authority for all other committees subject to the approval of the Town Committee.

(e) To authorize all expenditures of the Town Committee provided that nothing herein shall limit the authority of the Town Committee to vote necessary expenditures at a duly authorized meeting.

(f) Any other duties provided in the rules of the Connecticut Republican Party.

2. Vice-Chairman.

(a) To assist the Chairman and to perform all duties of the Chairman in the absence of the Chairman, or his/her inability, or failure, to act, and to perform such other duties as may be delegated to this office by the Chairman.

(b) Any other duties provided in the rules of the Connecticut Republican Party.

3. Corresponding Secretary. "

(a) To prepare and send notices to the membership of all meetings called by

the Chairman and to attend to all correspondence as directed by the Chairman.

4. Recording Secretary

(a) To record the minutes of all meetings of the Town Committee and to provide sufficient copies of said minutes for distribution at regular Town ' Committee meetings.

(b) To keep a roster of the membership and call the roll of the entire . membership at each meeting. Those "present" and those "absent" shall be listed as such as part of the minutes.

(c) To file with the Town Clerk, Secretary of State, and/or the Secretary of the Connecticut Republican Party such reports as may be required by law or the rules of the Connecticut Republican Party.

5. Treasurer.

(a) To keep an accurate record of all monies received.

(b) To pay all bills and expenses when authorized by the Chairman.

(c) To make all financial reports as prescribed by law, and shall present a statement of account at each regular meeting of the Town Committee.

(d) An auditing committee of three (3) members appointed by the Town Committee shall audit the receipts and expenditures of the Treasurer's account and render a written report to the Town Committee at least annually. .

(e) Any other duties provided in the rules of the Republican Party.

ARTICLE VI - STANDING COMMITTEES

The Standing Committees shall be:

1. Finance

2. Publicly and Public Affairs

3. Candidate Recruitment

4. Voter Registration

5. District Organization

6. Executive Committee of the Town Committee

(a) Shall be comprised of the Chairman, Woe Chairman, Treasurer, Recording Secretary and the Corresponding Secretary.

(b) Shall assist the Chairman in conducting the business of the Town Committee.

(c) May, from time to time, request other committee chairmen to attend Executive Committee meetings.

(d) In the absence of a quorum or during periods of adjournment of the Town Committee, the Executive Committee may take such actions as required to serve the purposes of the Town Committee.

ARTICLE VII- DELEGATES TO CONVENTIONS

1. The Republican party endorsed candidates for election as delegates to conventions shall be elected by a caucus of enrolled Republican electors for the Town of Middletown and pursuant to Article IX of these rules and the rules of the Connecticut Republican Party.

2. In the case of delegates to the State Central Committee District Conventions, election shall be by the Town Committee at a meeting duly called for that purpose. Town Committee members residing in each state senatorial district shall elect the delegates to represent that district.

ARTICLE VIII - PARTY ENDORSED MUNICIPAL CANDIDATES

1. The Republican Party endorsed candidates for municipal offices in the City and Town of Middletown shall be selected by the members of the Town Committee.

2. There shall be a committee on vacancies to fill vacancies in all party endorsed candidacies and nominations consisting of the whole Town Committee. Such vacancies shall be filled by a majority vote of the Town Committee present at a meeting called for such purpose.

ARTICLE Q(- NOMINATIONS

1. Except for nominations for offices otherwise provided for in these Rules, the procedures for presenting names in nomination shall be as follows:

(a) A candidate shall submit his/her name in writing to the Town Chairman at least fourteen (14) calendar days prior to the date of the nominating meeting or Caucus at which he/she desires to be a candidate. A prospective candidate shall sign his/her name on a document which declares his/her candidacy for the position he/she is seeking, and deliver said document to the Town Chairman. Prospective candidates shall also submit any other documentation that may be required by the Candidate Recruitment Committee. A candidate shall have his/her name presented for nomination and seconding or comply with such other nomination requirements that the rules of such caucus meeting shall dictate within the confines of these rules, Connecticut Republican Party Rules and Connecticut State Law. Failure to comply with such nomination requirement will result in the disqualification of that candidate's name from consideration. Votes cast on a ballot for a person who has failed to obtain nomination in accordance with this provision shall be considered void votes for that person and will not be counted.

ARTICLE X - CALLING OF CAUCUSES

1. Caucuses shall be called by the Town Chairman to be held not later than such times and for such purposes as may be prescribed by the General Statutes of the State of Connecticut, the Republican State Central Committee or by the Convention and Committee Rules of the Republican party of the State of Connecticut

2. Special Caucuses: Caucuses other than those required under Section 1 of this Article shall be held:

(a) Upon call by the Town Chairman, pursuant to a vote of the Town Committee.

(b) Upon a written petition signed by 3 percent or more enrolled Republicans. Such petition shall be delivered to the Town Chairman or Secretary of the Town Committee and shall state the purpose of the requested caucus. Thereupon, a special caucus shall be called by the Town Chairman for a date not later than 21 days after receipt of such petition.

3. Notice of the time, place and purposes of any regular caucuses shall be published not less than 21 days before the date fixed for such caucus, provided however, if the date for such caucus has not been fixed and made known to the Town Chairman sufficiently in advance to permit 21 days' notice by publication, notice shall be given as soon as practicable and such caucus shall nonetheless be a legal caucus. Notice of the time, place and purpose of any special caucus shall be published not less than 14 days before the date fixed for such caucus.

4. Any caucus shall be held at such place and time as designated by the Town Chairman, with the approval of the Executive Committee, unless otherwise specified by the State Central Committee or its Rules.

5. All enrolled Republicans in the Town may vote at any caucus.
6. No minimum number of eligible voters shall be required to be present or voting at any caucus to permit the transaction of business at such caucus.
7. No business shall be transacted at any caucus except such as has been specified in the published notice, except matters reasonably incidental to business so specified, provided, however, additional items of business shall be placed upon the agenda for action at any caucus if a majority of the enrolled Republicans attending the caucus so request according to the rules adopted by the caucus.
8. Order of Business: The order of business at any caucus shall be as follows:
 - a. Call to Order by town chair or temporary chair, if designated. .
 - b. Town Chair appoints temporary chair, if not designated.
 - c. Appointment of temporary clerk.
 - d. Reading of caucus call by temporary clerk.
 - e. Election of permanent chair
 - f. Election of Permanent Clerk
 - g. Appointment of other caucus officials/committees, if any.
 - h. Report of Town Chairman and/or Committees, if any
 - i. Offering of and action of any resolution pertaining to matters in Call
 - j. Uncontested nominations
 - k. Contested nominations
 - l. Declaration of opening of balloting
 - m. Balloting
 - n. Declaration of closing of balloting
 - o. Report of Tellers
 - p. Announcement of result by presiding officer or Moderator. Fri
 - q. Appointment of Vacancy Committees, if any.
 - r. Adjournment

11 Caucus Votes

(a) Uncontested: Subject to rules of the caucus, in the event there shall be no contest in any election of a candidate, the presiding officer shall instruct the Clerk to cast one ballot for the person or persons duly nominated without opposition, and after announcement of the result by the presiding officer, such person or persons shall be considered duly and officially elected or nominated, as the case may be by such caucus.

(b) Contested: Subject to rules of the caucus, by majority vote, the caucus may commence balloting forthwith, whether or not other business has been completed, provided, however, all candidates shall have had equal opportunity for presentation of speeches before balloting commences.

ARTICLE XI — AMENDMENTS

1. These rules may be amended at a caucus of the enrolled Republicans duly called and warned, by notice stating that amendments to be proposed at caucus have been filed with the rules of the Republican Party of Middletown in the office of the Town Clerk at least 5 days prior to said caucus. Such notice shall be published in the local press at least 5 days prior to said caucus.
2. The Town Chairman upon written request of at least a majority of the members of

the Town Committee shall call such a caucus and upon the failure of the Chairman to call said caucus, then the vice-chairman of the Town Committee shall call said caucus, then the State Central Committee Person of the District shall call said caucus.

ARTICLE XII

It is to be understood that Connecticut Republican Pay Rules and relevant A Connecticut State Laws are incorporated herein by reference.

To the extent permitted, these rules shall supersede Connecticut Republican Pay Rules and relevant Connecticut State Laws inconsistent therewith.

The amended By-laws were adopted at a caucus duly called and warned for such purpose on Monday, April 28, 2003, in the community room of the Middletown Police Station, 222 Main Street, Middletown, Connecticut.

Corinne E. Gill
Permanent Chair of the Caucus

Helen G. Landry
Permanent Clerk of the Caucus

1. Bylaws History: Last revisions adopted January 12, 1998; Current revisions (underlined) adopted April 28, 2003